

Yule Forest

EXPLORE - LEARN - PLAY

2023 Pumpkin Patch Vendor Packet

PUMPKIN PATCH DATES AND HOURS

WEEKEND 1	WEEKEND 2	WEEKEND 3	WEEKEND 4	WEEKEND 5
Sept. 30th Oct. 1st 11:00 am - 6:00 pm	Oct. 7th Oct. 8th 11:00 am - 6:00 pm	Oct. 14th Oct. 15th 11:00 am - 6:00 pm	Oct. 21st Oct. 22nd 11:00 am - 6:00 pm	Oct. 28th Oct. 29th 11:00 am - 6:00 pm

Thank you for showing interest in being a Vendor for the Pumpkin Patch at Yule Forest. We are open every weekend from September 30 - October 29. This seasonal event offers visitors pumpkin patches, flower fields, hayride, bee house, a farm animals experience, fun zone with inflatables, corn maze, dinosaur exhibit, endless photo opportunities, the artisan market, food trucks, and other family friendly activities provided by the farm and/or our wonderful vendors. Please read ALL of the packet before registering. There will be a \$50 reservation fee due within seven days of your registration to confirm your spot at the Yule Forest Pumpkin Patch. This fee will be applied towards the balance owed for your spaces.

VENDOR SPACE PRICING

SINGLE WEEKEND PRICE

10'x10' booth space \$100 per weekend
 Additional 10'x10' space \$50 per weekend

FIVE WEEKEND PRICE

10'x10' booth space \$300 total
 Two 10'x10' space \$500 total

Payment Method:

Yule Forest will be using Square to accept payments. CARD ONLY, No cash or checks. We will send you an email with your invoice and you can pay/reserve your spot online. All payments will be due by September 23rd, 2023. See the section "Schedule of Payments and Events" in this packet for more detailed information.

Product Guidelines

Arts & Crafts Vendors

We ask that all items sold are family appropriate. No vulgarity, nudity, or obscene language. We would like for all items to be handmade, but that is not a requirement.

Food and Beverage Vendors

All Food Vendors must adhere to all current health and safety practices. All food vendors are subject to inspection by the Health Department. You must place a plastic covering under the cooking area to protect the surfaces underneath. All food vendors must have an appropriate way to dispose of waste. If you are bringing a food truck or trailer, you must include a photo and the dimensions of your unit which include from bumper to end of tongue. If your unit is larger than 10 ft. x 10 ft., you will need to purchase an additional space. If you arrive and your dimensions do not meet the allocated space you will forfeit your space and will not be eligible for a refund.

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Responsibilities of All Vendors

All of our spaces are set up outside and on grass terrain. Booth placement is determined by what you are selling and nothing else. The festival provides the booth space, and the Vendor must provide their truck, tent, table, supplies, and everything else they need. Tents should be "weighted down" due to wind or inclement weather. Stakes can be used to secure tents. You may bring a small, quiet generator if you need electricity- we do not provide electricity. Nothing should be in the walking path or blocking the walking path by your tent, including extension cords. Vendors must have everything inside their space area.

Employees of the Vendor Responsibilities

All of the employees will need to fill out a "Waiver of Liability and Hold Harmless Agreement" to participate in the 2023 Yule Forest Pumpkin Patch. Each Vendor is limited to 2 employees (not including themselves) per space paid for. Forms for employees are found at the end of this packet.

Children of Vendors Supervision Policy

All children under the age of 16 years old are required to be supervised by an adult while you are a vendor. If they leave your booth area, they need to be supervised. Any children under the responsibility of a vendor that are found to be distracting our staff or are seen destroying Yule Forest property, will be asked to leave immediately.

Closures Due to Inclement Weather

If inclement weather is determined to be reason for postponing opening hours or closing the Pumpkin Patch, we will make that decision and notify all vendors by 12:00 pm the Friday before. In the event of a closure due to weather, a refund will be issued to vendors that are booked for that single weekend.

Vendor Cancellation Policy

Vendors that cancel their reservation after September 1st, 2023 will be unable to receive a refund of their paid reservation fee.

Food Vendor Requirements with Health Department

All registered food vendors are responsible for obtaining the necessary temporary food licenses required for your time as a vendor at the Yule Forest Pumpkin Patch. If we are notified by the Health Department that you did not meet the requirements or didn't complete your permits within two weeks of the event, then you will be dismissed as a vendor without being issued a refund. If a Health Department official inspects your food truck/booth during the event and discovers that you are in violation of obtaining the proper permits or you are not in compliance with their rules and regulations, then you will be required to cease operations and leave the property.

Permit forms need to typically be submitted to the Health Department 40 days before the event to allow for processing and unexpected delays.

Contact Donald Lucas at the Henry County Department of Health

Phone: 470.661.0044

Email: donald.lucas@dph.ga.gov

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SCHEDULE OF VENDOR PAYMENTS AND EVENTS

September 1, 2023	
6:00 PM	Last day to confirm that you will be a vendor. \$50 Confirmation Fee is due.
6:00 PM	Logos are due for website. Logos must be standalone graphics in either vector or .png.
6:00 PM	Any vendor cancellations must be made to be refunded \$50 Confirmation Fee.

September 10, 2023	
6:00 PM	The remainder of Vendor Fee is due. If not paid, your spot is forfeited without refund.
6:00 PM	Your temporary health department permit needs to be sent to yuleforest@gmail.com.

Every Saturday and Sunday During October (October 1st - October 30th)	
9:30 AM - 10:30 AM	Gates to Yule Forest open for vendors to begin set-up. Vehicles are allowed during this time at the loading area in front of the check-in booth.
10:30 AM	The loading area is closed. All vendor vehicles need to be parked in the vendor parking lot.
11:00 AM	The Pumpkin Patch opens to the public.
6:00 PM	The Pumpkin Patch is closed and vendors can begin shutting down.
6:15 PM	Loading zones are opened for vendors.
7:00 PM	Vendors need to have their area cleaned up and be off Yule Forest property.

Annual Pumpkin Patch Attendance and Vendor Preparations

Each year with the Yule Forest Pumpkin Patch we end up with a sold out crowd every weekend and this year we will be utilizing timed ticketing for admission to alleviate issues with reaching max capacity early in the day.

We typically have over 1,000 visitors each day during the Pumpkin Patch, so please be prepared with an adequate amount of offered merchandise or food. If you were a vendor for our 2022 Tulip Festival, we would like to say thank you and to give you a heads up that the Pumpkin Patch weekends are so much busier than that, so just be ready.

Yule Forest Pumpkin Patch Contact Information

If you have any questions, please feel free to contact **Arrah Thomas**.

Call/Text: 678.230.1486

Email: yuleforest@gmail.com

We want to say thank you for your interest in being a vendor at our 2023 Pumpkin Patch seasonal event. It takes a lot of people and work to bring this together each year, so we always look forward to the satisfaction that our vendors have when they participate and engage with our wonderful visitors from all over the southeastern United States and beyond.

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VENDOR GUIDELINE ACKNOWLEDGEMENT

Please read and initial each one as your acknowledgement and agreement of these guidelines as a vendor of the Yule Forest Pumpkin Patch.

Your participation as a vendor is not confirmed until we have received a completed vendor application and your non-refundable \$50 reservation fee is paid. Remaining payment for vendor participation is due September 1, 2023 by 6:00 pm. If not paid, the vendor gives up their space and does not receive a refund for their paid \$50 reservation fee. If the vendor cancels prior to this date and time, then they will _____ be refunded their \$50 reservation fee.

Vendors will only be accepted if they offer products, services, and/or promotions that are interest to a family-friendly market and do not contain anything that are deemed inappropriate in nature. Yule Forest will review each vendor application and reserves the right to deny any products, services, and/or _____ promotions from vendor at any time.

Booth vendors are solely responsible for the staffing, operation, and the set-up and breakdown of their _____ booth; as well as, cleaning their booth area at the end of each day.

For Saturdays, vendors must at least have their booth partially broken down by 7:00 pm and on Sundays, vendors must have their booth completely disassembled and removed by 7:00 pm. If the vendor is returning for the following week, they will still be required to remove their booth and items on Sunday _____ and setup again the following Saturday morning.

Booth area is limited to a 10' x 10' space unless additional spaces are purchased during registration. All _____ items sold need to stay within this booth area at all times.

I understand that Yule Forest and its staff cannot guarantee safety of items left out, either supervised or unsupervised. I understand that Yule Forest and its staff will not be held responsible for any fire, theft, or damage to my person, products, or display items while a vendor at the 2023 Yule Forest Pumpkin Patch. _____ I am aware that I can purchase my own insurance coverage for these purposes if I choose to do so.

I understand that Yule Forest will make every reasonable effort to ensure that my items are kept safe and that it is my responsibility to guarantee the safety of my booth and items, including cash registers, _____ computer equipment, credit card equipment, products, displays, promotional items, etc.

Any persons under the age of 16 years old must remain at your booth or be supervised by an adult at all _____ times while on Yule Forest property.

All persons working your booth have filled out and signed the waiver of liability form. All initialed and _____ signed pages of this packet are required to be emailed to Yule Forest at yuleforest@gmail.com.

Insurance Information:

- _____ Yes, our company has insurance.
 _____ No, we don't have insurance.

 Name of Vendor

 Date

 Vendor Signature

 Name of Business

 Insurance Company

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WAIVER OF LIABILITY AND HOLD HARMLESS AGREEMENT

3565 Hwy. 155 North
Stockbridge, GA 30281

Office Phone
770-954-9356

Email Contact
yuleforest@gmail.com

Vendor Owner Waiver and Release

Please note that it is a requirement for all vendors and their staff to sign and return this waiver.

I, _____ (Vendor Owner's Name), hereby freely and voluntarily, without duress, execute this waiver under the following terms.

In consideration for receiving permission to participate as a vendor in the 2023 Yule Forest Pumpkin Patch, the vendor hereby releases, waives, discharges all rights to sue Yule Forest and its successors, its agents, volunteers, or officers from any and all liability, claims, demands, actions, and causes of action whatsoever arising out of or related to any loss, damage, or injury, including death, that may be sustained by the vendor, or any of the property belonging to the vendor whether caused by the negligence of the vendor/releaser, or otherwise, while participating in such activity, or while in, on or upon the premises where the activity is being conducted.

I understand and acknowledge the risks involved and hazards connected with the 2023 Yule Forest Pumpkin Patch and I hereby elect to participate in said activity with full knowledge that said activity may be hazardous to me and my property. I voluntarily assume full responsibility and understand that this waiver discharges Yule Forest from any risks or loss, property damage, illness, bodily injury, including death, that may be sustained by me or any loss or damage to property owned by me, as a result of being engaged in such activity, whether caused by the negligence of vendor/releaser or otherwise. I further hereby agree to indemnify and hold harmless Yule Forest and its successors, its agents, volunteers, and officers from any loss, liability, damage, or costs, including court costs and attorney fees, that they may incur due to my participation in said activity, whether caused by negligence of vendor/releaser or otherwise. Yule Forest does not assume any responsibility or obligation to provide financial assistance or other assistance, including, but not limited to, medical, health, or disability insurance, in the event of injury, illness, death, or property damage.

I understand that Yule Forest does not provide any insurance coverage for vendor participants for any circumstances arising from their participation in this event or any activity associated with or facilitating that participation. As such, I am aware that I should review my own insurance portfolio.

I understand that I, as a Vendor of _____ (Vendor Business Name), I am fully responsible for my own products, displays, and equipment while on the premises of Yule Forest. I am solely responsible for the collection of all monies owed to me and I am solely responsible for any loss, liability, bodily injury, illness, including death, damage or costs, including court costs and attorney fees, that they may incur due to my products sold or services provided at the 2023 Yule Forest Pumpkin Patch, whether cause by negligence of vendor/releaser or otherwise.

I expressly understand and agree that this waiver is intended to be as broad and inclusive as permitted by law, and that this waiver shall be governed by and interpreted in accordance with the laws of Georgia, Henry County, and the city of Stockbridge. I agree that in the event that any clause or provision of this waiver shall be held to be invalid by any court of competent jurisdiction, the invalidity of such clause or provision shall not otherwise affect the remaining provisions of this release.

Name of Vendor

Date

Vendor Signature

Name of Business

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WAIVER OF LIABILITY AND HOLD HARMLESS AGREEMENT

3565 Hwy. 155 North
Stockbridge, GA 30281

Office Phone
770-954-9356

Email Contact
yuleforest@gmail.com

Vendor Employee Waiver and Release

Please note that it is a requirement for all vendors and their staff to sign and return this waiver.

I, _____ (Vendor Employee), hereby freely and voluntarily, without duress, execute this waiver under the following terms.

In consideration for receiving permission to participate in the 2023 Yule Forest Pumpkin Patch, the employee of (Business name) hereby releases, waives, discharges all rights to sue Yule Forest and its successors, its agents, volunteers, or officers from any and all liability, claims, demands, actions, and causes of action whatsoever arising out of or related to any loss, damage, or injury, including death, that may be sustained by the vendor, or any of the property belonging to the vendor whether caused by the negligence of the vendor/releaser, or otherwise, while participating in such activity, or while in, on or upon the premises where the activity is being conducted.

I understand and acknowledge the risks involved and hazards connected with the 2023 Yule Forest Pumpkin Patch and I hereby elect to participate in said activity with full knowledge that said activity may be hazardous to me and my property. I voluntarily assume full responsibility and understand this waiver discharges Yule Forest from any risks of loss, property damage, illness, bodily injury, including death, that may be sustained by me or any loss or damage to property owned by me, as a result of being engaged in such activity, whether caused by the negligence of vendor/releaser or otherwise. Yule Forest does not assume any responsibility or obligation to provide financial assistance or other assistance, including, but not limited to, medical, health, or disability insurance, in the event of injury, illness, death or property damage. I further hereby agree to indemnify and hold harmless Yule Forest and its successors, its agents, volunteers and officers from any loss, liability, damage or costs, including court costs and attorney fees, that they may incur due to my participation in said activity, whether caused by negligence of vendor/releaser or otherwise.

I understand that Yule Forest does not provide any insurance coverage for vendor participants for any circumstances arising from their participation in this event or any activity associated with or facilitating that participation. As such, I am aware that I should review provided insurance information with my employer.

I understand that I, as an employee of _____ (Business Name), I am fully responsible for my employer's products, displays and equipment, while on the premises of the 2023 Yule Forest Pumpkin Patch. I am solely responsible for the collection of all monies owed to me and I am solely responsible for any loss, liability, bodily injury, illness, including death, damage or costs, including court costs and attorney fees, that they may incur due to my products sold or services provided at the 2023 Yule Forest Pumpkin Patch, whether caused by negligence of vendor/releaser or otherwise.

I expressly understand and agree that this waiver is intended to be as broad and inclusive as permitted by law, and that this waiver shall be governed by and interpreted in accordance with the laws of Georgia, Henry County, and the city of Stockbridge. I agree that in the event that any clause or provision of this waiver shall be held to be invalid by any court of competent jurisdiction, the invalidity of such clause or provision shall not otherwise affect the remaining provisions of this release.

Name of Vendor Employee

Date

Vendor Employee Signature

Name of Vendor Business